Terms and Conditions

Open All-Russian Competition with International Participation for Architectural and Urban Planning Solutions for the Future Tourist Area “New Anapa Family Resort” (Krasnodar Territory, Anapa Resort City)
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1. **Glossary**

1.1. **Meaning of terms**

For the purposes of this document, the following words and expressions used in these Terms of the Competition (hereinafter—the “Terms of the Competition”) shall have the meanings listed below:

<table>
<thead>
<tr>
<th>Term</th>
<th>Definition</th>
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</thead>
<tbody>
<tr>
<td>“Jury”</td>
<td>A collegial body created by the Competition Operator in compliance with the Client’s recommendations for the purpose of reviewing the Competition Applications, selecting the Competition Finalists, and distributing the prizes among the Competition Finalists after the second stage. The Jury consists of the representatives of the Client, executive authorities of the Russian Federation, Krasnodar Territory, Anapa Resort City Municipality, Russian and international experts in city building and urban planning, architecture, economics, urban anthropology and design. The Jury members act in their personal capacity and not as representatives of organizations where they may be members of management bodies, shareholders, or employees. They shall not follow, or request from any person, instructions on their decision-making within the competence of the Jury. Members of the Jury work free of charge.</td>
</tr>
<tr>
<td>“Client”</td>
<td>Tourism.RF Corporation Joint-Stock Company.</td>
</tr>
<tr>
<td>“Application”</td>
<td>The information and documents submitted by the Applicant/Participant/Special Participant in order to enter the first stage of the Competition. By submitting the Application, the Applicant/Participant/Special Participant consents to entering the Competition in the manner and under the conditions provided for in the Competition Documentation.</td>
</tr>
<tr>
<td>“Catalog of Registered Participants of the First Stage of the Competition”</td>
<td>Electronic archive of Applications for participation compiled by the Competition Operator and combining the submitted Applications that have passed the Qualification Selection.</td>
</tr>
<tr>
<td>“Qualification Analysis”</td>
<td>Analysis and evaluation of the composition and completeness of Applications, analysis of Applications for compliance with qualification requirements of the Competition Documentation.</td>
</tr>
<tr>
<td>“Qualification Selection”</td>
<td>Selection of Applications by the Competition Operator, based on their conformity to the Application requirements.</td>
</tr>
<tr>
<td><strong>“Qualification Report”</strong></td>
<td>A document prepared by the Competition Operator based on results of the Qualification Analysis.</td>
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<tr>
<td><strong>“Competition”</strong></td>
<td>An event for determination of the best Competition Proposal from among those developed by the Finalists through organizing a competitive procedure on the terms and conditions set forth in the Competition Documentation.</td>
</tr>
</tbody>
</table>
| **“Competition Documentation”** | Various documents about the Competition, including:  
- Invitation to Participate.  
- Terms of the Competition.  
- Terms of Reference and Initial Data. |
| **“Competition Criteria”** | Criteria by which the Jury assesses and compares the submitted Applications and Competition Proposals. The Competition Criteria are given in Appendix 4. |
| **“Competition Proposal”** | The Finalist’s results for development of architectural and urban planning solutions for the future tourist area “New Anapa Family Resort” (Krasnodar Territory, Anapa Resort city) according to requirements of the Competition Documentation. The Competition Proposal’s composition, contents, and requirements, as well as the requirements for the Proposal layout, are defined in Appendix 3. |
| **“Consortium”** | Consolidation of two or more legal entities and/or individual entrepreneurs as a single Applicant/Participant.  
In the case of a Special Participant, an association of individuals, being students of specialized higher educational institutions (actual students or graduates who have made a bachelor/master no earlier than 2021) as a single Applicant/Special Participant. |
| **“Competition Operator”** | Agency for Strategic Development CENTER, Limited Liability Company. |
| **“Winner”** | The Finalist whose Competition Proposal, after being discussed by the Jury at the second meeting, has been ranked first in the Rating of Competition Proposals.  
The Special Participant admitted to the second stage of the Competition may not participate in the prize distribution. |
<p>| <strong>“Applicant”</strong> | Any legal entity, individual entrepreneur or Consortium of legal entities, individual entrepreneurs wishing to participate in the Competition. |
| <strong>“Rating of Applications”</strong> | Distribution of Participants and Special Participants based on the sum of the scores awarded by the Jury members to the Participants and assignment of the rating number in the ascending order of the sum of the scores of all Jury members, where the rating number 1 is that awarded the highest score by the Jury in the category of Participants and Special Participants. |
| <strong>“Rating of Competition Proposals”</strong> | Finalists ranking from the 1st to 3rd places. Based on the sum of the scores awarded by the Jury members, the Finalists are assigned the rating numbers in the ascending order of the sum of the scores, where the rating number 1 is that awarded the highest score by the Jury. The Special Participant’s Competition Proposal is not allowed to participate in the Competition Proposals rating procedure. |
| <strong>“Special Participant”</strong> | A student community and/or creative association of five or more students of industry-specific higher educational institutions (current students or graduates who have made a bachelor/master no earlier than 2021) in such specializations as architecture, urban environment architecture and design, reconstruction and restoration of architectural heritage, civil engineering, landscape design, landscape architecture, graphic design, industrial design, architectural environment design. Only those individuals may be members of the association who are registered in the territory of the Russian Federation in accordance with the procedure established by the legislation of the Russian Federation, who have no work experience in their specialty, or have less than 3 years’ work experience. A Special Participant is a Consortium. The Special Participant, whose Application is ranked first in the Rating of Applications among Special Participants by the decision made at the first meeting of the Jury may take part in the second stage of the Competition. |</p>
<table>
<thead>
<tr>
<th><strong>“Technical Assessment”</strong></th>
<th>Assessment of compliance of Competition Proposals with the Terms of Reference.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>“Terms of Reference”</strong></td>
<td>A detailed description of the requirements imposed by the Competition Operator on the Finalists’ Competition Proposals.</td>
</tr>
<tr>
<td><strong>“Terms of the Competition”</strong></td>
<td>The rules of the Competition contained in the Competition Documentation.</td>
</tr>
<tr>
<td><strong>“Participant”</strong></td>
<td>An Applicant whose Application has passed the Qualification Selection and has been accepted for review.</td>
</tr>
<tr>
<td></td>
<td>Any legal entity and/or individual entrepreneur registered on the territory of the Russian Federation in accordance with the procedure established by the legislation of the Russian Federation, or a Consortium of legal entities and/or individual entrepreneurs whose leader is registered on the territory of the Russian Federation in accordance with the procedure established by the legislation of the Russian Federation, may participate in the Competition.</td>
</tr>
<tr>
<td></td>
<td>Foreign companies registered outside the Russian Federation may participate in the Competition only as part of a Consortium. The Consortium Leader may only be a legal entity or individual entrepreneur registered in the Russian Federation according to the procedure established by the legislation of the Russian Federation.</td>
</tr>
<tr>
<td><strong>“Finalist”</strong></td>
<td>Participant whose application, after being discussed by the Jury during the first meeting, has ranked 1 to 3 in the Rating of Applications.</td>
</tr>
<tr>
<td><strong>“Expert Panel”</strong></td>
<td>An advisory body consisting of Russian and international experts, whose composition is approved by the Client at the suggestion of the Competition Operator.</td>
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<tr>
<td></td>
<td>The Expert Panel provides the Jury with advisory assistance in evaluating and comparing Applications and Competition Proposals, issues recommendations for the Client and Jury members.</td>
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</tbody>
</table>
2. General Provisions

2.1. Purpose of the Competition
Selection of the most optimal architectural and urban planning solutions for the future tourist area "New Anapa Family Resort" (Krasnodar Territory, Anapa Resort city).

2.2. Subject of the Competition
Development of architectural and urban planning solutions for the future tourist area "New Anapa" and determination of its potential development strategy, represented by 3 (three) Competition Proposals.

2.3. Schedule and Timing of the Competition
The Competition consists of two stages. The Competition Schedule is defined in Appendix 1 hereto.

2.4. Powers of the Competition Operator
The Operator carries out the functions associated with the Competition, including:

— preparation of the Competition Documentation;
— publishing and posting the notice of the Competition;
— receiving messages, information, and documents, including Applications and Competition Proposals, from the Applicants, Participants, Special Participants, and Finalists;
— publishing notices and notifications related to the Competition;
— creating and maintaining the Competition Website;
— organizing and conducting preparatory and introductory activities;
— interacting with the members of the Jury and Expert Panel;
— assessment of Applications and Competition Proposals for compliance with requirements of the Competition Documentation;
— preparing materials for Jury meetings;
— organizing Jury meetings;
— providing clarification regarding the Competition Documentation requirements to the Applicants, Participants, Special Participants, Finalists, and Winner;
— holding the Jury meetings;
— keeping the minutes of the Jury meetings;
— counting the votes at the Jury meetings.
2.5. **Powers and Principles of the Jury**

The powers of the Jury include:

— evaluating and comparing Applications, compilation of the Rating of Applications, selecting 3 (three) Competition Finalists and Special Participant allowed to participate in the second stage of the Competition;

— evaluating and comparing the Competition Proposals submitted by the Finalists, compilation of the Rating of Competition Proposals, choosing the Competition Winner;

— consideration and evaluation of the Competition Proposal prepared by the Special Participant, determination of the amount of the Special Participant’s compensation;

— disqualifying Participants or Finalists.

The Jury is guided by the principles of professionalism, unbiased opinion, and objective judgment, as well as by the provisions of the Competition Documentation. Members of the Jury work free of charge.

2.6. **Applicable Law**

Relations between the parties (Applicants, Participants, Special Participants, Finalists, Competition Operator and Client) in connection with the Competition shall be governed by the laws of the Russian Federation. In such case, the provisions of Article 447 and Chapter 57 of the Civil Code of the Russian Federation shall not apply to the terms and conditions of the Competition.

2.7. **Applicability of the Terms of the Competition**

The Terms of the Competition become mandatory for each Applicant upon the submission of the Application.

2.8. **Amendments to the Terms of the Competition**

2.8.1. The Operator may, at its own initiative and upon the Client’s approval, decide to introduce amendments to the Terms of the Competition no later than three (3) business days prior to the Application deadline. Changing the subject of the Competition is not allowed.

2.8.2. Within 5 (five) business days from the date of the decision to amend the Terms of the Competition, but not later than 3 (three) business days before the deadline for accepting Applications, such amendments shall be published by the Operator on the Competition website and since then shall become mandatory for each Competition Applicant/Participant.
2.9. **Competition Documentation**

The Competition Documentation includes the following sections, each being an integral part thereof:

- Section I: Invitation for participation (notification of the Competition).
- Section II: Terms of the Competition.
- Section III: Terms of Reference and Initial Data.

2.10. **Procedure for Publishing the Competition Documentation**

2.10.1. Section I of the Competition Documentation [Invitation for participation (notification of the Competition)] shall be posted on the Competition website in the public domain on June 13, 2023.

2.10.2. Section II of the Competition Documentation (Terms of the Competition) shall be posted on the Competition website in the public domain on June 13, 2023.

2.10.3. Section III of the Competition Documentation (Terms of Reference and Initial Data) shall be provided to the Competition Finalist after written confirmation of participation in the second stage of the Competition.

2.11. **Providing Clarification**

2.11.1. Any Applicant, Participant, Special Participant or Finalist shall be entitled to request clarification on the Competition Documentation provisions from the Competition Operator. Such request shall be sent in writing by mail or e-mail to the address specified in the Terms of the Competition.

2.11.2. The Operator is obliged to respond to the request for clarification on the Competition Documentation provisions via digital means of communication within five (5) business days from the date of receipt of the request. Applicants’ Requests shall be received no later than five (5) business days prior to the Application deadline.

2.11.3. The Operator is not obliged to respond to requests received after this date.

2.11.4. A delay in response shall not be considered a reason for deadline extension for Application or Competition Proposal submission.

2.12. **Settlement of Disputes**

All disputes that may arise from the relations of the parties in connection with the Competition shall be considered in the Moscow Court of Arbitration.
2.13. Language
The official languages of the Competition are Russian and English. Competition Proposals shall be submitted in Russian and English.

2.14. Address

2.14.2. The address for sending Notices and requests for clarification on the Competition Documentation:
Office 13, 21 Bolshaya Molchanovka St., Moscow, Russian Federation 121069.
Agency for Strategic Development CENTER LLC
E-mail: info@novayaanapa.com.
Subject: NEW ANAPA. COMPETITION. Name of Participant.

2.14.3. The address for sending Competition Proposals (amendments to submitted Competition Proposals): Russian Federation, city of Moscow (the exact address is specified in the agreement with the Finalist).
E-mail: info@novayaanapa.com.
Subject: NEW ANAPA. COMPETITION. Name of Finalist.
3. **Competition Procedure**

The Competition is held in two stages:

— **Stage 1**—receipt of Applications and selection of Finalists/Special Participant based on their portfolios and essays. At the first stage, the Jury selects three (3) Competition Finalists based on the relevant portfolio and essay.

— **Stage 2**—development of Competition Proposals by the Finalists/Special Participant, compiling the Rating of Competition Proposals based on the assessment by the Jury, selection of the Winner.

3.1. **Submission of the Application**

3.1.1. The form and structure of the Application are set out in Appendix 2 hereto. In order to submit an Application, it is necessary to register on the Competition Website.

3.1.2. Acceptance of Applications starts from the date of publication of the Invitation for participation (notification of the Competition) on the Competition Website and ends at 12:00 noon (Moscow time) on July 13, 2023.

3.1.3. The Applicant may amend their Application by sending a notification, with amended documents attached, no later than five (5) business days before the Application submission deadline.

3.2. **Participant Registration**

3.2.1. Applicants shall be registered as Competition Participants/Special Participants based on the Applications submitted.

3.2.2. The Operator has the right to refuse to register the Applicant as a Participant/Special Participant on the following grounds:

— the Application does not comply with the Operator’s requirements;

— the same Applicant has submitted more than one Application;

— the Application has been submitted in violation of the deadline specified in Clause 3.1.2 hereof.

3.2.3. No later than ten (10) business days after Application submissions are closed, the Operator shall inform all Applicants of their registration as Participants/Special Participants or of registration denial, by sending them an e-mail to the address specified in the Application, and provide the Jury with the Catalog of Registered Participants of the first stage of the Competition composed of Applications accepted for registration and having passed the Qualification Selection.
3.2.4. Those Participants that the Competition Operator has deemed truly capable of influencing the Competition results shall not be eligible for the Qualification Selection.

3.3. Information Disclosure

Grounds for a possible conflict of interest: if the Applicant/Participant/Special Participant (official or employee of the Applicant/Participant) [when the Applicant is a Consortium or a Special Participant—any member of the Consortium or association of the Special Participant (official/employee of the Consortium member or representative of the Special Participant)] is affiliated:

— with a member of the Jury and individual to whom a member of the Jury is officially subordinated;
— with a member of the Expert Panel and individual to whom a member of the Expert Panel is officially subordinated;
— with a person performing functions of a sole executive body of the Competition Operator (including each of its co-contractors, subcontractors, and consultants within the framework of the Competition).

3.4. Letter on Disclosure

3.4.1. If there are grounds provided for in Clause 3.3 hereof, the Applicant/Participant/Special Participant shall provide the Competition Operator with a Letter on Disclosure, depending on the time of the relevant grounds occur:

— if there are grounds arising at the time of the Application submission—within the Application;
— if there are grounds arising after the Application submission—immediately after their occurrence.

3.4.2. The Letter on Disclosure shall be written in free form and shall contain (the form of the Letter on Disclosure is provided in Application 7):

— evidence that the Applicant/Participant/Special Participant may be deemed capable of influencing the Competition results in accordance with Clause 3.3 hereof, including an indication of the person with whom the Applicant/Participant/Special Participant is affiliated;
— the nature of the relationship that results or may result in the Applicant/Participant/Special Participant being recognized as an affiliate of the relevant person;
— any additional details of the relationship, which, in the Applicant’s/Participant’s/Special Participant’s opinion, may be useful for evaluating whether the Applicant/Participant/Special Participant may be truly capable for influencing the Competition results.
3.4.3. The Letter on Disclosure shall be included in the Catalog of Registered Participants of the first stage of the Competition. If, in accordance with Clauses 3.3 and 3.4.1 hereof, providing a Letter of Disclosure is deemed mandatory for the Applicant/Participant/Special Participant, their failure to do so shall constitute a clear and sufficient reason for disqualification.

3.5. Consortium Participation in the Competition

3.5.1. Consortium.

3.5.1.1. Legal entities and/or individual entrepreneurs wishing to participate in the Competition can unite in Consortia. Legal entities united in a Consortium shall submit a single Application on behalf of the entire Consortium, and shall be recognized for the purposes of the Competition as a single Applicant/Participant/Finalist. Students of specialized higher educational institutions (actual students or graduates who have made a bachelor/master no earlier than 2021), being individuals who wish to participate in the Competition may unite in Consortia which represent student communities and/or creative associations. Representatives of the student community united in a Consortium shall submit a single Application on behalf of the entire Consortium, and shall be recognized for the purposes of the Competition as a single Applicant/Special Participant.

An Applicant wishing to participate in the Competition as a Consortium shall include a Consortium Declaration on hiring subcontractors and consultants as part of their Application (the form of the Consortium Declaration is provided in Appendix 5).

3.5.1.2. A member of a Consortium may not participate in the Competition individually or as part of another Consortium.

3.5.2. Consortium Leader.

3.5.2.1. Members of a Consortium shall choose a Consortium Leader.

3.5.2.2. The Consortium Leader may only be a legal entity or individual entrepreneur (if a Special Participant is an individual only) registered in the Russian Federation according to the procedure established by the legislation of the Russian Federation.

3.5.2.3. The Consortium portfolio shall contain at least one project of the Consortium Leader.

3.5.2.4. For the purposes of the Competition, the Consortium Leader shall be recognized as a representative of the entire Consortium’s interests in its interactions with the Competition Operator.

3.5.2.5. For the purposes of further communication related to the Competition, the Consortium Leader shall provide their personal data, the personal data of their designated employee, their contact
details, and the information on subcontractors and consultants, by filling in a Consortium Declaration.

3.6. Working Procedure of the Jury

3.6.1. There are two meetings of the Jury scheduled for the Competition:

— The first Jury meeting—selecting 3 (three) Finalists and Special Participant allowed to participate in the second stage of the Competition. The Jury meeting shall be held in Moscow in the hybrid format.

— The second Jury meeting is held to select the Winner. The Jury meeting shall be held in Moscow in the hybrid format.

3.6.2. If there is no quorum on the date of the Jury meeting, or if no decision is reached, the meeting may be rescheduled for the next day (by decision of the Jury members present at the meeting or by absentee vote).

3.6.3. The Competition Operator’s representatives shall attend the Jury meeting. The Competition Operator’s representatives shall be entitled to inform the Jury and Expert Panel on the powers of the Jury and Expert Panel members, the objectives of the meeting, as well as about the procedural rules of the Jury, including the decision-making and voting procedures.

3.6.4. The Expert Panel members shall attend the Jury meeting. The Expert Panel members shall render advisory assistance in evaluating and comparing Applications and Competition Proposals, issue recommendations for the Client and Jury members.

3.6.5. Chairman of the Jury.

3.6.5.1. The Chairman of the Jury is determined by the Competition Operator in agreement with the Client.

3.6.5.2. In the absence of the Chairman of the Jury at a meeting, the powers of the Chairman of the Jury shall be exercised by the Deputy Chairman of the Jury, appointed by the decision of the Competition Operator in agreement with the Client.

3.6.5.3. Powers of the Chairman of the Jury:

— opening and closing the Jury meeting;

— accepting the Jury members’ proposals regarding the inclusion of specific issues onto the agenda;

— making proposals to the agenda;

— signing the minutes of meeting.

3.6.6. Minutes of Meeting.

3.6.6.1. The Minutes of the Meeting shall reflect the agenda, the decisions made, and the votes cast.
3.6.6.2. All members of the Jury present at the meeting shall sign the attendance sheet attached to the minutes.

3.6.6.3. The minutes of the meeting of the Jury shall be made in one (1) copy.

3.6.6.4. The extract from the minutes containing the decisions made shall be published on the Competition Website within ten (10) business days from the date of the respective Jury meeting (without attachment of the attendance sheet). The opinions of the members of the Jury, including the number of points given to each Participant and recorded on ballots, are not subject to disclosure and publication.


3.6.7.1. The Jury meeting shall be authorized to make decisions (shall have a quorum) if more than half of the Jury members are present.

3.6.8. Decision Making at the Meeting of the Jury.

3.6.8.1. The Jury shall compile the Rating of Applications and Rating of Competition Proposals (unless it decides otherwise) as follows: each Jury member shall rank the Participants/Special Participants/Finalists by places equal to the number of Participants/Special Participants/Finalists. Based on the sum of the scores awarded by all Jury members, the Competition Operator assigns the Participants/Special Participants/Finalists the rating numbers in the ascending order of the sum of the scores, where the rating number 1 is that awarded the highest score to the Application or Competition Proposal by the Jury. The result of this arrangement shall be discussed by the Jury and accepted as final.

3.6.8.2. Voting is closed and shall be carried out by filling in the ballots. As a result of summing up the ratings issued to the Participants, a Rating of Applications is compiled. The Rating of Competition Proposals shall be generated based on the sum of the scores awarded to the Finalists. If impossible to attend the Jury meeting in person, a Jury member has an opportunity to delegate authority to his/her representative or send his/her opinion in writing.

3.6.8.3. Decision on disqualification of the Participant/ Special Participant is made by quantitative voting based on the principle "one Jury member—one vote" by a simple majority of the total number of Jury members present at the meeting. Voting is open and shall be carried out by a show of hands.

3.7. Selection of Finalists

3.7.1. The decision to select the Finalists shall be made by the Jury.

3.7.3. No more than three (3) Participants allowed to participate in the Competition and ranked 1 to 3 in the Rating of Applications and Special Participant allowed to participate in the second stage of the Competition.
3.7.4. If, following the results of the Jury meeting, Applications of several Participants or Special Participants scored an equal number of points, the second Jury vote is held in each category, respectively.

3.7.5. Should, following the results of the repeated Jury voting, the Applications of several Participants or Special Participants score an equal number of points, the earlier submitted Application based on its submission date and time in the electronic form on the Competition website novayaanapa.com shall have a priority for inclusion in the list of Finalists.

3.7.6. The Competition Finalists shall confirm their further participation in the Competition by notifying the Competition Operator to that effect within five (5) business days from the date of announcement of the list of Finalists by e-mail specified in Clause 2.14.2 hereof.

3.7.7. If by August 24, 2023, the Finalist is disqualified from participation in the Competition for any reason, the Participant/Special Participant whose Application is assigned the next serial number is recognized as a Finalist, except when the Jury makes a special decision to choose a certain Participant/Special Participant as a replacement for the Finalist withdrawn.

3.8. Submission of Terms of Reference

3.8.1. The final revision of the Terms of Reference for the Finalists/Special Participant and Initial Data are provided to the Finalists/Special Participant in the manner prescribed by Clause 2.10.3 hereof.

3.9. Procedure and Timing for Submission of Competition Proposals

3.9.1. The composition, content, and presentation requirements for the Competition Proposals are set out in Appendix 3 hereto. The Finalists/Special Participant shall submit to the Competition Operator Competition Proposals corresponding to Appendix 3 and the Terms of Reference.

3.9.2. Form and Timing for Submission of Competition Proposal:

— in electronic form: through the Finalist’s personal account on the Competition website and at the Competition e-mail info@novayaanapa.com — no later then 12:00 noon (Moscow time), November 09, 2023;

— in hard copy at the address specified in Clause 2.14.3 hereto—no later then 12:00 noon (Moscow time), November 23, 2023.

3.9.3. If delivering the Competition Proposals by mail, courier delivery or courier shipment, the Proposals are considered submitted on time if they are received by 12:00 noon (Moscow time), November 23, 2023, at the relevant delivery address indicated herein.
3.9.4. The Finalist/Special Participant shall be entitled to make changes in the Competition Proposal composition at any time before the submission deadline by sending the Competition Operator a notification and attaching the documents to be amended.

3.10. Terms and Conditions of Use of Participants'/Special Participants' Applications and Finalists' Competition Proposals

3.10.1. The Competition Operator has the right to publish the Applications and Competition Proposals of the Applicants, Participants, Special Participants, and Finalists on the Competition Website.

3.10.2. In order to perform a Qualification Analysis of Applications, Technical Examination of Competition Proposals and determination of the Winner, each of the Competition Participants/Special Participants/Finalists shall grant to the Client and Competition Operator such rights [simple (non-exclusive) license] for the period from the date of submission of the Application until signature of the minutes of the Jury meeting held to select the Competition Winner as to the use of the works that are part of the submitted Applications and Competition Proposal:

- the right to copy the Works;
- the right to put the Works on public display;
- the right to broadcast the work;
- the right to transfer the work by cable;
- the right to translate the work to any language;
- the right to make the work publicly aware (including for the first time) by the above or other methods;
- the right to any other use in connection with holding and organizing the Competition, including as part of presentation or advertising materials.

3.10.3. Moreover, each Participant/Special Participant/Finalist shall, from the date of submission of their Applications for participation in the Competition, be deemed to have agreed that the Client and Competition Operator have the right to use, store, reproduce, display, print, publish, make public, or distribute the submitted Competition Proposals or copies thereof on paper, in the electronic or digital format or via the Internet (including via social media in the form of downloadable or non-downloadable files) for dissemination of information on the Competition results and submitted Competition Proposals without consent of the relevant Competition Participant/Special Participant/Finalist. In consideration of the above purposes of use of the Competition Proposals, the Competition Participants/Special Participants/Finalists of are not entitled to claim payment of
compensation for the rights granted thereby to use the Competition Proposals on the terms and conditions of a simple (non-exclusive) license.

2.8.5.5. The Special Participant and each Finalist shall, from the date of signature of the minutes of the Jury meeting, at the option of the Competition Winner, transfer exclusive rights to the Competition Proposals developed thereby in full to the Competition Operator, as established by Article 1229 of the Civil Code of the Russian Federation, without any exceptions and restrictions on the types and scope of exclusive rights provided for by the Civil Code of the Russian Federation, for the entire validity term of the exclusive right. The cost of the exclusive rights to the Competition Proposals is included in the cost of the Finalists’ and Special Participant’s compensation. The Special Participant and each Finalist may use the Competition Proposals developed thereby on the terms and conditions of the royalty-free simple (non-exclusive) license during the entire validity term of the exclusive right as follows:

- the right to copy the Works;
- the right to put the Works on public display;
- the right to make the work publicly aware by the above methods.
4. Grounds for disqualification of Participants, Special Participants and Finalists

4.1. A Participant/Special Participant may be denied further participation in the Competition on the following grounds:

4.1.1. The Application fails to meet the requirements of the Competition Documentation and Terms of Reference.

4.1.2. The same Participant/Special Participant has submitted more than one Application.

4.1.3. The Application has been submitted in violation of the deadlines.

4.1.4. Affiliation.

4.1.5. Violation of the Terms and Conditions of the Declaration of Conformity.

4.2. The decision on disqualification of Participants/Special Participants is made by the Jury.

4.3. A Finalist may be denied further participation in the Competition on the following grounds:

4.3.1. The structure and content of the submitted Competition Proposal do not meet the requirements of the Competition Documentation and Terms of Reference.

4.3.2. The Competition Proposals has been submitted in violation of the deadlines.

4.3.3. Affiliation.

4.3.4. Violation of the Terms and Conditions of the Declaration of Conformity.

4.4. The decision on disqualification of the Finalists is made by the Jury.

4.5. The decision on disqualification of the Finalists is posted on the Competition Website.
5. Winner Selection and Compilation of Competition Proposals Rating

5.1. The Jury shall consider the Competition Proposals submitted by the Participants, and, taking into account the Competition Criteria set out in Appendix 4, shall assign them number in the Rating of Competition Proposals.

5.2. Should two or more Competition Proposals receive an equal score, the Jury shall vote again to determine which of them is the best.

5.3. The Finalist whose Competition Proposal is ranked first by the Jury is recognized as a Finalist.

5.4. The message about the compilation of the Rating of Competition Proposals shall be posted on the Competition Website within ten (10) business days from the date of the Jury’s relevant decision. The opinions of the Jury members recorded on Ballots cannot be disclosed and published on the Competition Website.

5.5. The Special Participant’s Competition Proposal is not allowed to participate in compiling the Rating of Competition Proposals and prize distribution.
6. Winner’s and Finalists’ Compensation

6.1. The total Prize Fund of the Competition is 18,000,000 (eighteen million) rubles 00 kopecks, including all taxes and fees applicable to a Finalist.

6.2. The Finalist whose Competition Proposal has been ranked first by the Jury shall be declared Winner of the Competition.

6.3. Based on the contract concluded between the Competition Operator and Finalist, the Competition Operator shall pay to each Finalist, except for a Special Participant, 2,000,000 (two million) rubles 00 kopecks, including all applicable taxes and fees, for development of the Competition Proposal. The amount of the compensation includes:

6.3.1. The Finalist's compensation in the amount of one thousand (100,000) rubles 00 kopecks, including all fees and taxes applicable to the Finalist, for transferring the exclusive rights provided for by Articles 1229 and 1270 of the Civil Code of the Russian Federation, including the right to rework the project, to the Competition Operator.

6.3.2. Compensation in the amount of one million nine hundred thousand (1,900,000) rubles 00 kopecks, including all fees and taxes applicable to the Finalist, for any costs incurred by the Finalist during the preparation and submission of the Competition Proposal.

6.4. Following a meeting of the Jury, the Competition Operator shall make payment in accordance with the prize distribution:

6.4.1. The sum of five million (5,000,000) rubles 00 kopecks, including all the fees and taxes applicable to the Finalist, is paid to the Finalist ranked first at the second stage of the Competition and recognized as the Competition Winner by the Jury.

6.4.2. The sum of three million (3,000,000) rubles 00 kopecks, including all the fees and taxes applicable to the Finalist, is paid to the Finalist ranked second at the second stage of the Competition.

6.4.3. The sum of two million (2,000,000) rubles 00 kopecks, including all the fees and taxes applicable to the Finalist, is paid to the Finalist ranked third at the second stage of the Competition.

6.5. The Special Participant admitted to the second stage of the Competition may not participate in the prize distribution.

6.6. Based on the contract concluded between the Competition Operator and Special Participant, the Competition Operator shall pay to the Special Participant 500,000 (five hundred thousand) rubles 00 kopecks, including all applicable taxes and fees, for development of the Competition Proposal. The amount of the compensation includes:
6.6.1. The Special Participant’s compensation in the amount of fifty thousand (50,000) rubles 00 kopecks, including all fees and taxes applicable to the Special Participant, for transferring the exclusive rights provided for by Articles 1229 and 1270 of the Civil Code of the Russian Federation, including the right to rework the project, to the Competition Operator.

6.6.2. Compensation in the amount of four hundred fifty thousand (450,000) rubles 00 kopecks, including all fees and taxes applicable to the Special Participant, for any costs incurred by the Special Participant during the preparation and submission of the Competition Proposal.

6.6.3. The sum of one million five hundred thousand (1,500,000) rubles 00 kopecks, including all fees and taxes applicable to the Special Participant, shall be paid to the Special Participant by the Competition Operator based on results of the Jury meeting of the second stage of the Competition, and subject to fulfillment of the entire required Scope of the Competition Proposal. The amount of the compensation is determined by the Jury members.

6.7. Based on the contract concluded between the Competition Operator and the Finalist/Special Participant, the Competition Operator shall additionally pay the costs of arrival and accommodation at the venue of face-to-face events in accordance with the Competition Schedule (Appendix 1) for 2 (two) representatives of each Finalist and Special Participant based on air travel in economy class and hotel accommodation (hotel class 4*, duration in accordance with the event program), as well as logistics costs in accordance with the program of the event organized by the Competition Operator.

6.8. If a disqualification decision is made with respect to the Finalist/Special Participant, the Competition Operator may claim the Finalist/Special Participant to refund the amount of money paid thereto in accordance with the concluded Contract and compensation for the Competition Operator’s costs related to participation of the Finalist/Special Participant in the face-to-face events of the Competition.
Appendices
## Appendix 1

### Competition Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Stage</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 13—August 17</td>
<td>First stage of the Competition</td>
<td>Competition start. Beginning of acceptance of Competition Applications. Launching of the official website of the Competition</td>
</tr>
<tr>
<td>June 13</td>
<td></td>
<td>Competition start. Beginning of acceptance of Competition Applications. Launching of the official website of the Competition</td>
</tr>
<tr>
<td>June 13—July 13</td>
<td></td>
<td>Acceptance of Competition Applications</td>
</tr>
<tr>
<td>June 27</td>
<td></td>
<td>Holding an orientation webinar for potential Competition Participants</td>
</tr>
<tr>
<td>July 13</td>
<td></td>
<td>Closure of acceptance of Competition Applications</td>
</tr>
<tr>
<td>July 14—August 15</td>
<td></td>
<td>Qualification Analysis of Competition Applications. Preparation for the Jury meeting</td>
</tr>
<tr>
<td>August 16</td>
<td></td>
<td>Jury meeting. Competition Finalist selection</td>
</tr>
<tr>
<td>August 17</td>
<td></td>
<td>Press conference at the first stage of the Competition. Announcement of Finalists</td>
</tr>
<tr>
<td>August 18 – December 1</td>
<td>Second stage of the Competition</td>
<td>Development of Competition Proposals</td>
</tr>
<tr>
<td>August 18 – November 9</td>
<td></td>
<td>Development of Competition Proposals</td>
</tr>
<tr>
<td>September 11–15</td>
<td></td>
<td>Orientation seminar for the Competition Finalists</td>
</tr>
<tr>
<td>October 17</td>
<td></td>
<td>Interim working session. Holding an interim presentation of preliminary results of development of Competition Proposals</td>
</tr>
</tbody>
</table>

1 Upon agreement with the Client, the Competition Operator has the right to amend the Competition Schedule.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 9</td>
<td>Submission of Competition Proposals by the Finalists</td>
</tr>
<tr>
<td>November 10–29</td>
<td>Technical assessment of Competition Proposals. Preparation for the Jury meeting</td>
</tr>
<tr>
<td>November 27–30</td>
<td>A closed exhibition of Competition Proposals for the Competition Jury members, Government Subcommittee overseeing the project implementation, Client's representatives and other invited persons</td>
</tr>
<tr>
<td>November 30</td>
<td>Jury meeting. Competition Winner selection</td>
</tr>
<tr>
<td>December 1</td>
<td>Holding a press conference at the second stage of the Competition. Announcement of the Winner</td>
</tr>
<tr>
<td>December 8</td>
<td>Open public event on the territory of Anapa Resort City Municipality</td>
</tr>
</tbody>
</table>
Appendix 2

Requirements for Composition, Content and Presentation of a Participant’s Application

1. Information about the Applicant (individual Applicant or, in case of a Consortium, the Consortium Leader):
   — the form of participation: individual participation or participation as a Consortium;
   — full name of the Applicant;
   — abbreviated name of the Applicant;
   — company staff;
   — brief history, brief description of Applicant’s activities, main fields of specialization (up to 1,500 characters including spaces);
   — registration date of the Applicant;
   — information on any awards and competitions won over the past 5 years, no more than 10 in total (name, year received) (up to 1,500 characters including spaces);
   — the Manager of the Applicant (full name, title);
   — e-mail address of the Manager of the Applicant;
   — phone number of the Manager of the Applicant;
   — website of the Applicant;
   — the Applicant’s representative responsible for completing the application (full name, title);
   — e-mail address of the Applicant’s representative responsible for completing the application;
   — phone number of the Applicant’s representative responsible for completing the application;
   — Applicant’s country;
   — Applicant’s region;
   — Applicant’s city;
   — postal address of the Applicant, phone number (with the country and city code);
   — legal address of the Applicant;
   — the Applicant’s conceptual approach and team presentation (to be submitted as PDF files, A4, landscape, 2 slides) (optional);
— additional information that the Applicant wishes to communicate (up to 1,500 characters including spaces) (optional).

2. Information on the Consortium members:
   — full company name;
   — abbreviated company name;
   — country;
   — region;
   — city;
   — website of the company;
   — summary in the company also containing the company’s registration date and staff details (up to 700 characters including spaces);
   — functional competencies of the Consortium members.

3. The portfolio includes 5 relevant projects of the Applicant (when the Applicant is a Consortium—all Consortium members, but at least 1 project of the Consortium leader), developed by the Participants independently or as part of temporary creative teams, in the field of urban planning, architecture and design, creation and development of architectural and urban complexes and public spaces, master plans, development of tourist and recreation clusters, marketing study and economics.

The submitted Application shall specify the following project information:
   — project name;
   — year of completion;
   — location;
   — project completion status: complete/not complete/in progress;
   — work type:
     • conceptual solutions;
     • architectural solutions;
     • urban planning solutions;
     • design and space-planning solutions;
     • engineering and technical solutions;
     • feasibility study;
   — role in the project:
     • key idea of the concept;
     • project;
     • detailed design;
— project description – up to 2,000 characters, including spaces;

— visual materials – up to 3 images per project in jpeg format, landscape orientation, up to 5 MB each.

Relevant experience means availability of the developed urban planning and architectural concepts of multifunctional urban complexes and public spaces in the portfolio.

A completed project means a finished construction facility, public space or other completed projects (please attach pictures showing the project’s current status).

Documentation on the proposed territorial development shall be supplied with links to information resources that confirm the status of the project activities, and/or pictures of territories that have been redesigned as part of the corresponding projects.

4. An essay (from 4,000 to 6,000 characters, including spaces) describing a personalized key concept for the potential development strategy of the Competition territory, proposed architectural and urban planning solutions for the “New Anapa” area, including arrangement of the tourist, hotel infrastructure and public spaces, visualization of the solutions described in the essay, including schematic diagrams and models—up to 2 landscape jpeg images, up to 5 MB each (visualizations are optional).

5. Documents to be submitted by the Applicant as part of the application (PDF file, portrait orientation, up to 50 MB each).

Main documents:

— Charter (Certificate of Registration of an individual entrepreneur for an individual entrepreneur);

— Excerpt from the National Register of Legal Entities, issued no more than 6 months before the Applicant submits a Competition Application (for corporate entities and self-employed entrepreneurs);

— Tax registration certificate (INN);

— document confirming the authority of the manager of the legal entity or its representative (resolution/protocol on CEO appointment) to act on the Applicant’s behalf (optional for Individual entrepreneurs);

— Consortium Declaration (in cases when the Participant is a Consortium) (the Consortium Declaration form is provided in Appendix 5 to the Terms of Competition booklet);

— Statement of informed consent to the Competition Documentation (the form of the Statement of informed consent to the Competition Documentation is provided in Appendix 6 to the Terms of Competition booklet);

— Consent to work use in the Applicant’s application (the form of the Consent to work use in the Applicant’s application is provided in Appendix 8 to the Terms of Competition booklet);
— Declaration of Conformity (the Declaration of Conformity form is provided in Appendix 9 to the Terms of Competition booklet);

— Personal Data Processing Consent (the form of the Personal Data Processing Consent is provided in Appendix 10 to the Terms of Competition booklet);

— Declaration of Authorship Form (the Declaration of Authorship form is provided in Appendix 11 to the Terms of Competition booklet).

Additional documents (optional):

— Applicant’s data card (legal statement);

— Letter on Disclosure (the Letter on Disclosure form is provided in Appendix 7 to the Terms of Competition booklet).

The Applicant’s portfolio and information shall be uploaded to the participant’s personal account page on the Competition Website novayaanapa.com in accordance with the computer-generated form no later than 12:00 Moscow time on July 13, 2023.
Requirements for Composition, Content and Presentation of a Special Participant’s Application

1. Information on the Special Participant – student community and/or creative association of active students:
   - creative team name;
   - number of participants in the team;
   - date of creative association formation;
   - team presentation (to be submitted as PDF files, A4, landscape, 2 slides);
   - additional information on the team that the Special Participant wishes to communicate (up to 1,500 characters including spaces) (optional).

2. Information on the leader of the student community and/or creative association responsible for completing the Application:
   - full name;
   - date of birth;
   - e-mail address;
   - phone number;
   - country;
   - region;
   - city;
   - postal address, phone number (with the country and city code);
   - higher educational institution (full name);
   - postal address, phone number of the higher educational institution (with the country and city code);
   - entry date (month, year);
   - faculty;
   - specialty/area;
   - year;
   - educational form;
   - information on any awards and competitions won in architecture and urban planning over the past 5 years, no more than 10 in total (name, year received) (up to 1,500 characters including spaces) (optional);
1. Information on the team leader—employee of the higher educational institution (dean, head of department, scientific tutor, etc.) who can confirm the student status of the Special Participant (specify the full name, title, phone number);

— additional information that the team leader wishes to communicate about them (up to 1,500 characters including spaces) (optional).

2. Information on the team members—student community and/or creative association of active students, including students having done a bachelor/master no earlier than 2021 (at least four members, excluding the team leader):

— full name;
— date of birth;
— e-mail address;
— phone number;
— country;
— region;
— city;
— postal address, phone number (with the country and city code);
— higher educational institution (full name);
— postal address, phone number of the higher educational institution (with the country and city code);
— entry date (month, year);
— faculty;
— specialty/area;
— year;
— educational form;
— information on any awards and competitions won in architecture and urban planning over the past 5 years, no more than 10 in total (name, year received) (up to 1,500 characters including spaces) (optional);
— functional competencies of the team members;
— employee of the higher educational institution (dean, head of department, scientific tutor, etc.) who can confirm the student status of the Special Participant (specify the full name, title, phone number).

3. The portfolio of practical works includes 5 relevant projects of the team (all team members, but at least 1 project of the team leader), developed by the Participants independently or as part of temporary creative teams, in the field of architecture and urban planning.
The submitted Application shall specify the following project information:

— project name;
— location;
— project description – up to 2,000 characters, including spaces;
— visual materials – up to 3 images per project in jpeg format, landscape orientation, up to 5 MB each.

4. An essay (from 4,000 to 6,000 characters, including spaces) describing a personalized key concept for the potential development strategy of the Competition territory, proposed architectural and urban planning solutions for the “New Anapa” area, including arrangement of the tourist, hotel infrastructure and public spaces, visualization of the solutions described in the essay, including schematic diagrams and models—up to 2 landscape jpeg images, p to 5 MB each (visualizations are optional).

5. Documents to be submitted by the Special Participant as part of the application (PDF file, portrait orientation, up to 50 MB each).

Main documents:

— Russian Passport of the team leader (1st page, spread; registration page);
— tax registration certificate (INN);
— insurance number of the individual ledger account (SNILS);
— certificate from the dean’s office confirming the active student’s status. For students having done a bachelor/master not earlier than 2021,—copy of diploma. To be submitted for all team members;
— Consortium Declaration (in cases when the Participant is a Consortium) (the Consortium Declaration form is provided in Appendix 5 to the Terms of Competition booklet);
— Statement of informed consent to the Competition Documentation (the form of the Statement of informed consent to the Competition Documentation is provided in Appendix 6 to the Terms of Competition booklet);
— Consent to work use in the Applicant’s application (the form of the Consent to work use in the Applicant’s application is provided in Appendix 8 to the Terms of Competition booklet);
— Personal Data Processing Consent (the form of the Personal Data Processing Consent is provided in Appendix 10 to the Terms of Competition booklet);
— Declaration of Authorship Form (the Declaration of Authorship form is provided in Appendix 11 to the Terms of Competition booklet).
Additional documents (optional):

— Letter on Disclosure (the Letter on Disclosure form is provided in Appendix 7 to the Terms of Competition booklet).

The Special Participant’s portfolio and information shall be uploaded to the participant's personal account page on the Competition Website novayaanapa.com in accordance with the computer-generated form no later than 12:00 Moscow time on July 13, 2023.
Appendix 3

Composition, Content, and Presentation Requirements for Second Stage Competition Proposals

1. The Competition Proposals shall be elaborated based on the preliminary tourist area development program.

2. Architectural and urban planning solutions shall take into account the urban context of the area, including the existing planning, historical, cultural, environmental and legal restrictions.

3. The composition and content of the Competition materials shall meet requirements of the detailed Terms of Reference provided to the Finalists at the second stage of the Competition, including requirements for:
   - functional model of the territory;
   - quality, composition of services in the future resort territory;
   - environmental sustainability of the area and solutions for environmentally friendly construction and operation of the infrastructure facilities;
   - preservation of the diversity of flora and fauna and their habitats;
   - ensuring safety of infrastructure facilities and area safety for people;
   - potential forecast cost of the project implementation;
   - public and commercial spaces;
   - engineering solutions;
   - integration of the future resort area with adjacent territories of various functional purposes;
   - integration of the existing historical (archaeological) sites as part of the architectural and planning solution or availability of other solutions for preservation of valuable sites.

4. The second stage materials shall be submitted composed of:

   **Block 1. Positioning and strategic vision of the territory's development**

   The block includes the analysis of the features and identification of the main area development factors, determination of the area

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2 The detailed composition, content and requirements for presentation of the second stage Competition Proposals will be updated and subsequently shared with the Competition Finalists at the second stage of the Competition.
potential. Moreover, within the framework of this part, the strategy for development of the area, main goal and mission of the project is elaborated, key support positions are proposed for the further marketing policy.

**Block 2. Formation of proposals on functional planning of the territory**

Within the framework of block 2, possible options of the functional model for the area development are evaluated, with justification of the selected main one. A detailed functional zoning is elaborated with allocation of the key development areas/lots. The main needs are identified for arrangement of the related infrastructure and their justification. A matrix of potential risk minimization is generated based on the identified restrictions.

**Block 3. Detailing of design solutions, elaboration of measures for development of the service infrastructure facilities**

The key block for elaboration of measures to arrange and develop the related infrastructure based on the allocated development lots. Proposals for generation of the comprehensive area and project functioning model. Justification of engineering protection measures.

**Block 4. Architectural and urban planning solutions for the key development areas (at least 7)**

Selection and justification of at least 7 key areas (facilities) for elaboration of detailed architectural and urban planning solutions.

**Block 5. Model of the area management, implementation and functioning, including justification of social and economic effects**

The block includes elaboration of the project management and implementation model, taking into account economic feasibility, sustainability and practicality. Justification of social and economic effects from the project implementation on the regional and country-wide scale.
Requirements for Finalists’ Competition Proposals Format

The materials of the second stage of the Competition shall be submitted by the Finalists in both soft and hard copy, in Russian and in English by 12:00 midday (Moscow time): on November 09, 2023—in soft copy; by 12:00 midday (Moscow time) on November 23, 2023—in hard copy.

Materials in printed form shall include (to be submitted in Russian and English):

— A3 album, landscape orientation, including an explanatory note with a detailed description of the Competition Proposal, arranged by section and content – 2 copies.

— 1,000 × 1,400 mm presentation boards, portrait orientation (minimum 4, maximum 6) with information detailing the Competition Proposal. The presentation boards shall be made from light materials (foam board). The presentation boards are to be submitted in landscape orientation (a sample of the composition of the presentation boards will be available on the Competition website in the Finalists’ personal account). To be submitted in 2 copies.

— Additional illustrations, tables, and other materials complementing the Competition Proposal and arranged by section – 2 copies for presentation to the Jury members*.

Materials in soft copy shall include (to be submitted in Russian and English):

— A3 album, landscape orientation, including an explanatory note with a detailed description of the Competition Proposal, arranged by section and content, and visualization materials of the proposed solutions.

— Visualization materials of the proposed solutions (general angles—3 pcs., 5 images per key territories/objects, at least 7 key territories/objects, jpeg format).

— Presentation boards, portrait orientation (minimum 4, maximum 6) with information detailing the Competition Proposal. The presentation boards are to be submitted in landscape orientation (a sample of the composition of the presentation boards will be available on the Competition website in the Finalists’ personal account).

— Presentation, portrait orientation, up to 100 slides. The presentation contains a brief overview of the album, most essential diagrams, illustrations, visual aids, tables, infographics, and shall as much as possible unveil the Competition Proposal — to be demonstrated to the Jury during the meeting.

3 Requirements for Special Participant’s Competition Proposal format are described in the next section.
— A video with 3D simulation elements (duration—from 3 to 5 minutes), including
3D visualizations of the target territory, illustrating the fundamental architectural and urban planning solutions of the concept, including: proposed space-planning solutions that reflect the functional programming of the territory, solutions for public spaces, applied structures, materials, etc. The video should contain infographics on key technical and economic indicators and the financial model of the project.

— Interactive 3D model of the territory, STL (.STL) or COLLADA (.DAE) formats.

— Supplementary materials (up to five documents) may be submitted in jpeg, pdf, xls formats*.

The album, presentation, presentation boards, visualization aids, video, 3D model and supplementary materials (if available) shall be submitted both in Russian and English as follows:

1. Via the Finalists’ personal accounts on the Competition Website novayaanapa.com:
   — album (a single PDF file, file size shall not exceed 50 MB);
   — visualizations (download link);
   — presentation boards (each board to be uploaded as a separate PDF file up to 10 MB);
   — presentation (a single PDF file, file size must not exceed 50 MB);
   — video (mpeg4, AVI, mov format; file size up to 500 MB, Full HD);
   — 3D model of the territory, STL (.STL) or COLLADA (.DAE) formats (download link);
   — additional materials (up to 5 separate files in jpeg, pdf, and xls formats up to 25 MB)*.

2. To the Competition e-mail address info@novayaanapa.com:
   — album (a single PDF file);
   — presentation boards (each board to be uploaded as a separate PDF file);
   — presentation (a single PDF file);
   — video;
   — 3D model of the territory (download link);
   — additional materials (as separate files)*.

3. In hard copy:
   — album;
   — presentation boards;
   — additional materials.
General requirements for a video:
— project name;
— name of Participant;
— Competition logo;
— the video duration is from 3 to 5 minutes;
— all blocks of the Terms of Reference are visualized;
— audio or text information disclosing the project key indicators;
— the video has a conceptual voiceover.

* Provided at the discretion of the Finalist.
Requirements for Special Participant’s Competition Proposal Format

The materials of the second stage of the competition shall be submitted by the Special Participant in both soft and hard copy, in Russian and in English by 12:00 midday (Moscow time): on November 09, 2023—in soft copy; by 12:00 midday (Moscow time) on November 23, 2023—in hard copy.

Materials in printed form shall include (to be submitted in Russian and English):

— A3 album, landscape orientation, including an explanatory note with a detailed description of the Competition Proposal, arranged by section and content – 2 copies.

— 1,000 × 1,400 mm presentation boards, portrait orientation (minimum 4, maximum 6) with information detailing the Competition Proposal. The presentation boards shall be made from light materials (foam board). The presentation boards are to be submitted in landscape orientation (a sample of the composition of the presentation boards will be available on the Competition website in the Finalists’ personal account). To be submitted in 2 copies.

— Additional illustrations, tables, and other materials complementing the Competition Proposal and arranged by section – 2 copies for presentation to the Jury members*.

Materials in soft copy shall include (to be submitted in Russian and English):

— A3 album, landscape orientation, including an explanatory note with a detailed description of the Competition Proposal, arranged by section and content.

— Visualization materials of the proposed solutions (general angles—3 pcs., 5 images per key territories/objects, at least 7 key territories/objects, jpeg format).

— Presentation boards, portrait orientation (minimum 4, maximum 6) with information detailing the Competition Proposal. The presentation boards are to be submitted in landscape orientation (a sample of the composition of the presentation boards will be available on the Competition website in the Finalists’ personal account).

— Presentation, portrait orientation, up to 100 slides. The presentation contains a brief overview of the album, most essential diagrams, illustrations, visual aids, tables, infographics, and shall as much as possible unveil the Competition Proposal – to be demonstrated to the Jury during the meeting.
Supplementary materials (up to five documents) may be submitted in jpeg, pdf, xls formats*.

The album, presentation, presentation boards, visualization aids, and supplementary materials (if available) shall be submitted both into Russian in English in compliance with the following requirements:

1. Via the Finalists’ personal accounts on the Competition Website novayaanapa.com:
   - album (a single PDF file, file size shall not exceed 50 MB);
   - visualizations (download link);
   - presentation boards (each board to be uploaded as a separate PDF file up to 10 MB);
   - presentation (a single PDF file, file size must not exceed 50 MB);
   - additional materials (up to 5 separate files in jpeg, pdf, and xls formats up to 25 MB)*.

2. To the Competition e-mail address info@novayaanapa.com:
   - album (a single PDF file);
   - visualizations (download link);
   - presentation boards (each board to be uploaded as a separate PDF file);
   - presentation (a single PDF file);
   - additional materials (as separate files)*.

3. In hard copy:
   - album;
   - presentation boards;
   - additional materials.

* Provided at the discretion of the Finalist.
Appendix 4

Competition Criteria

Criteria for evaluation of the first stage Applications

The Participant’s Applications are evaluated on the basis of two blocks:

— portfolio evaluation;

— evaluation of the Essay describing the key concepts and approaches to development of architectural and urban planning solutions for the future tourist area “New Anapa Family Resort”.

1. Portfolio evaluation:

— relevance of the projects provided in the Portfolio to the Competition objectives;

— degree of completion of the projects provided in the Portfolio.

2. Essay evaluation:

— compliance of the Essay with the Competition objectives;

— essay content.

The Special Participant’s Application is evaluated on the basis of two blocks:

1. Portfolio evaluation:

— relevance of the projects provided in the Portfolio to the Competition objectives.

2. Essay evaluation:

— compliance of the Essay with the Competition objectives;

— essay content.

Assessment criteria for Competition Proposals

1. Compliance with the Competition Documentation:

— requirements of the Terms of Reference for the composition, content and key indicators of development of the future tourist area All-Russian “New Anapa Family Resort”;

— project goals and objectives—formation of the all-season modern multifunctional tourist and recreation complex for family leisure;

— regulatory legal acts of the Russian Federation.

2. Completeness of consideration of the urban context, including current restrictions on the area development.
3. Completeness of architectural and urban planning solutions.

4. Relevance of requests of potential target audiences of the future tourist area All-Russian “New Anapa Family Resort” and their consideration in the infrastructure and architectural planning solutions.

5. Optimal and sufficient level of detail of architectural and urban planning solutions.

6. Compliance of the Competition solutions with global trends of the seaside resort development.

7. Environmental orientation of the proposed solutions. Maximum preservation of valuable landscapes and conditions for maintaining biodiversity, minimization of the anthropogenic load on the area.

8. Integration of the existing historical (archaeological) sites as part of the architectural and planning solution or availability of other solutions for preservation of valuable sites.


10. Comfort, accessibility and improvements of the created environment.

11. Profitability of the proposed solutions, availability various options of the project implementation mechanisms.
Appendix 5

Consortium Declaration Form

[OFFICIAL FORM OF THE CONSORTIUM LEADER]

We, the undersigned, hereby declare the following:

This Declaration is issued by us in view of our participation in the OPEN ALL-RUSSIAN COMPETITION WITH INTERNATIONAL PARTICIPATION FOR DEVELOPMENT OF ARCHITECTURAL AND URBAN PLANNING SOLUTIONS FOR THE FUTURE TOURIST AREA “NEW ANAPA FAMILY RESORT” (KRASNODAR TERRITORY, ANAPA RESORT CITY).

1. If the terms (words and expressions written herein with a capital letter) have been defined in the Competition Documentation published on the Competition Website before the Declaration date, this means that they are being used in this Declaration in the same meaning.

2. This Declaration is an integral part of our Application.

3. We intend to take part in the Competition as part of a Consortium. For the purposes of the Competition, please refer to us as follows: [NAME OF THE CONSORTIUM].

4. This Declaration is the only document defining the structure of the Consortium. We do not possess any documents or commitments allowing any person not mentioned in the present Declaration to contribute to our Project as a Consortium Participant or a Competition Participant, or implying that such a person may be allowed to do so.

5. We have given the Consortium Leader all the powers and rights required to represent any and all Consortium members during the Competition, particularly when submitting the Application, Competition Proposal and entering a Contract with the Finalist, and during further Competition Operator and Client interactions, particularly when negotiating and signing the Contract. All contacts with our Consortium within the framework of the Competition and after its completion in connection with the Competition Proposal developed by us shall be implemented through the Consortium Leader.

6. Consortium members:

a. Consortium Leader: [NAME, REGISTRATION NUMBER, LOCATION OF LEGAL ENTITY, INDICATION OF FUNCTION IN THE CONSORTIUM WHILE WORKING OVER THE COMPETITION PROPOSAL] OR, IN CASE OF A SPECIAL PARTICIPANT, HEREINAFTER [FULL NAME, DATE OF BIRTH, PASSPORT DATA, REGISTRATION ADDRESS, INDICATION OF FUNCTIONAL COMPETENCE WITHIN THE CONSORTIUM].

b. Other Consortium members: [FOR EACH MEMBER]:

— [NAME, REGISTRATION NUMBER, LOCATION OF LEGAL ENTITY].

— [INDICATION OF FUNCTION IN THE CONSORTIUM WHILE WORKING OVER THE COMPETITION PROPOSAL].

— [NATURE OF LEGAL CONNECTION TO THE CONSORTIUM LEADER AND OTHER CONSORTIUM MEMBERS (E.G. SIMPLE PARTNERSHIP, CONTRACT ETC.)].

— [OTHER INFORMATION AT THE OPTION OF THE CONSORTIUM].

Date __________________________________________________________________________________

Signature/seal of each Consortium member ________________________________
Appendix 6

Form of Statement of informed consent to the Competition Documentation

[OFFICIAL FORM OF THE ORGANIZATION APPLYING INDIVIDUALLY, OR IN CASE OF A CONSORTIUM APPLICATION, OFFICIAL FORM OF THE CONSORTIUM LEADER]

We hereby refer to the Competition Documentation with regard to the OPEN ALL-RUSSIAN COMPETITION WITH INTERNATIONAL PARTICIPATION FOR DEVELOPMENT OF ARCHITECTURAL AND URBAN PLANNING SOLUTIONS FOR THE FUTURE TOURIST AREA “NEW ANAPA FAMILY RESORT” (KRASNODAR TERRITORY, ANAPA RESORT CITY).

The terms defined in the Competition Documentation shall be used herein in the same meaning.

We hereby [CHOOSE: as individual Applicant OR as Consortium leader on behalf of all Consortium members listed in the Application]

make the following statement.

— We understand and agree with the Competition Documentation and the Terms of the Competition. In particular, should the Consortium be selected as the Winner or Finalist of the Competition, we agree to transfer the exclusive rights to the Competition Proposal in accordance with the Terms of Competition.

— We confirm the accuracy of the data provided in the Application and reaffirm the right of the Competition Operator to request additional information on such data from the Consortium, the appropriate authorities, or from individuals and legal entities listed in our Application.

— We are aware that our Application may be rejected, and that we may be disqualified even after passing the Qualification Selection, if the information we provided is proved to be false, inaccurate, or incomplete, including cases when a Letter on Disclosure mandatory as per the Terms of the Competition, and we fail to provide it.

— We agree to accept the decisions of the Jury as final.

Date ___________________________________________________________________________________

Signature/seal __________________________________________________________________________
Appendix 7

Letter on Disclosure Form

[OFFICIAL FORM OF THE ORGANIZATION APPLYING INDIVIDUALLY, OR IN CASE OF A CONSORTIUM APPLICATION, OFFICIAL FORM OF THE CONSORTIUM LEADER]

We hereby refer to the Competition Documentation with regard to the OPEN ALL-RUSSIAN COMPETITION WITH INTERNATIONAL PARTICIPATION FOR DEVELOPMENT OF ARCHITECTURAL AND URBAN PLANNING SOLUTIONS FOR THE FUTURE TOURIST AREA “NEW ANAPA FAMILY RESORT” (KRASNODAR TERRITORY, ANAPA RESORT CITY).

The terms defined in the Competition Documentation shall be used herein in the same meaning.

Hereby we [CHOOSE: as individual Applicant OR as Consortium leader on behalf of all Consortium members listed in the Application] notify you that:

Date __________________________________________________________________________________

Signature/seal ______________________________________________________________________
Appendix 8

Form of Consent to Work Use in the Participant’s Application

[OFFICIAL FORM OF THE ORGANIZATION APPLYING INDIVIDUALLY, OR IN CASE OF A CONSORTIUM APPLICATION, OFFICIAL FORM OF THE CONSORTIUM LEADER]

We hereby refer to the Competition Documentation with regard to the OPEN ALL-RUSSIAN COMPETITION WITH INTERNATIONAL PARTICIPATION FOR DEVELOPMENT OF ARCHITECTURAL AND URBAN PLANNING SOLUTIONS FOR THE FUTURE TOURIST AREA “NEW ANAPA FAMILY RESORT” (KRASNODAR TERRITORY, ANAPA RESORT CITY).

The terms defined in the Competition Documentation shall be used herein in the same meaning.

We hereby [CHOOSE: as individual Applicant OR as Consortium leader on behalf of all Consortium members listed in the Application] make the following statement.

We hereby submit to Tourism.RF Corporation JSC, as a Client of the OPEN ALL-RUSSIAN COMPETITION WITH INTERNATIONAL PARTICIPATION FOR DEVELOPMENT OF ARCHITECTURAL AND URBAN PLANNING SOLUTIONS FOR THE FUTURE TOURIST AREA “NEW ANAPA FAMILY RESORT” (KRASNODAR TERRITORY, ANAPA RESORT CITY), and Agency for Strategic Development CENTER LLC, as Competition Operator, the right to use the results of intellectual activity (works) included in the Application on the territory of the whole world for the entire duration of the Competition, while retaining our exclusive right to them and right to provide methods of use to other persons in the following ways:

— the right to copy the Works;
— the right to put the Works on public display;
— the right to broadcast the work;
— the right to transfer the work by cable;
— the right to translate the work;
— the right to make the public aware of the Works.
Appendix 9

Declaration of Conformity Form

[OFFICIAL FORM OF THE INDIVIDUAL PARTICIPANT, OR IN CASE OF A CONSORTIUM APPLICATION, OFFICIAL FORM OF EACH CONSORTIUM MEMBER]

We hereby refer to the Competition Documentation with regard to the OPEN ALL-RUSSIAN COMPETITION WITH INTERNATIONAL PARTICIPATION FOR DEVELOPMENT OF ARCHITECTURAL AND URBAN PLANNING SOLUTIONS FOR THE FUTURE TOURIST AREA “NEW ANAPA FAMILY RESORT” (KRASNODAR TERRITORY, ANAPA RESORT CITY). The terms defined in the Competition Documentation shall be used herein in the same meaning.

Full name of the Participant (Consortium member):
________________________________________________________________________________________

We hereby [CHOOSE: as individual Applicant OR as Consortium leader on behalf of all Consortium members listed in the Application] confirm our conformity to the below mandatory requirements for participation in the Competition:

— non-liquidation of the Participant, no arbitration court’s decision on declaring the Participant insolvent (bankrupt) and on opening the auction proceedings;

— non-suspension of the Participant’s activity in accordance with the procedure established by the Code of Administrative Offences of the Russian Federation as of the date of submission of the Application for participation in the Competition;

— no court’s, administrative body’s decision on the seizure of the Participant's property (no initiated enforcement proceedings on the seizure), which value is twenty five percent of the book value of the assets and more;

— no Participant’s arrears on taxes, fees, debts for other mandatory payments to the budgetary system of the Russian Federation (except for amounts subject to deferral, installment, investment tax credit in accordance with the legislation of the Russian Federation on taxes and fees, which are restructured in accordance with the legislation of the Russian Federation, for which a court decision has been made and has become effective to recognize the applicant’s obligation to pay such amounts as fulfilled or which are recognized as bad debts in accordance with the legislation of the Russian Federation on taxes and fees) for the past calendar year, which amount exceeds twenty-five percent of the book value of the Competition Applicant’s assets based on the accounting statements for the last reporting period;

— no criminal convictions for economic crimes and/or crimes provided for in Articles 289, 290, 291, 291.1 of the Criminal Code of the Russian Federation at the Competition Participant, manager, members of the collegial executive body, person performing functions of a sole executive body, or chief accountant of the legal entity of Competition Participant (except for persons whose conviction has been extinguished or removed from the records), as well as no enforced penalty in the form of deprivation of the right to hold certain positions or engage in certain activities related to delivery of goods, performance of work, rendering services, and administrative punishment in the form of disqualification;

— The Competition Participant being a legal entity was not held administratively liable for committing an administrative offense provided for in Article 19.28 of the Code of Administrative Offenses of the Russian Federation within two years before submission of the Application for participation in the Competition;
— no conflict of interest between the Competition Participant and its Client, as well as the Competition Operator, which, in addition to cases of affiliation provided for in Clause 3.6 of the Competition Terms and Conditions, means immediate relationship which imply that managers of the Client and/or Competition Operator are married to individuals who are beneficiaries, sole executive body of the business company (director, general director, manager, president, etc.), members of the collegial executive body of the business company, manager (director, general director) of the institution or unitary enterprise or other management bodies of legal entities being participants of the Competition, with individuals, including those registered as an individual entrepreneur being participants of the Competition, or are immediate relatives [relatives in the direct ascending and descending line (parents and children, grandparents and grandchildren), full and non-full (having a common father or mother) brothers and sisters], adoptive parents or adopted persons of said individuals; for the purposes of this article, beneficiaries shall mean individuals who directly or indirectly (through a legal entity or through several legal entities) own more than ten percent of the voting shares of a business company or a share exceeding ten percent in the authorized capital of a business company;

— the Competition Participant is not an offshore company, does not have members of a corporate legal entity among its members or an offshore company among founders of a unitary legal entity, and also does not have offshore companies among persons directly or indirectly (through a legal entity or through several legal entities) owning more than ten percent of the voting shares of a business company or a share exceeding ten percent in the authorized (pooled) capital of a business partnership or company;


Date ______________________________________________________________________________________

Signature/seal of each Consortium member _____________________________________________
Appendix 10

Personal Data Processing Consent Form

I, ________________________________________________________________, passport series _____ No. ______ issued on __ ______
_________________________________________________________________________________________,
_________________________________________________________________________________________
(issued by) registered at: _____________________________________________________________________________
_________________________________________________________________________________________

give to the Agency for Strategic Development CENTER Limited Liability Company
(INN 772 5257944, OGRN 1147748133037), registered at: 121069, Russia, Moscow,
21 Bolshaya Molchanovka St., room 1 (hereinafter—the Operator) our consent to process our personal data
by all methods specified herein, including obtaining
them from me and/or from any third parties, subject to requirements of the current legislation of the Russian
Federation, and I hereby confirm that by providing such consent, I am acting voluntarily.

Purpose of personal data processing: review by the Operator of the Participant's Application for participation
in the OPEN ALL-RUSSIAN COMPETITION WITH INTERNATIONAL PARTICIPATION FOR DEVELOPMENT OF
ARCHITECTURAL AND URBAN PLANNING SOLUTIONS FOR THE FUTURE TOURIST AREA “NEW ANAPA
FAMILY RESORT” (KRASNODAR TERRITORY, ANAPA RESORT CITY).

List of personal data for which processing a consent is provided (including, but not limited to):
— full name;
— year, month, date and place of birth;
— certificate of citizenship (if necessary);
— identity document details;
— taxpayer identification number, date of registration, details of the certificate of registration with the tax
  authority;
— number of the certificate of compulsory pension insurance, date of registration in the compulsory
  pension insurance system;
— number of the compulsory medical insurance policy;
— address of the actual place of residence and registration at the place of residence and/or at the place of
  stay;
— postal and electronic addresses;
— telephone numbers;
— photos;
— information on education, profession, specialty and qualifications, details of education documents;
— information on the marital status and family composition;
— information on the property status, income, debt;
— information on the earlier held positions and work experience, military duty, military registration;
— other information related to my identity, available or known at any particular time to the Operator in connection with consideration by the Operator of the Application for participation in the OPEN ALL-RUSSIAN COMPETITION WITH INTERNATIONAL PARTICIPATION FOR DEVELOPMENT OF ARCHITECTURAL AND URBAN PLANNING SOLUTIONS FOR THE FUTURE TOURIST AREA “NEW ANAPA FAMILY RESORT” (KRASNODAR TERRITORY, ANAPA RESORT CITY).

List of actions with personal data to which consent is given, general description of the personal data processing methods used by the Operator: the above personal data will be processed by a mixed (automated, non-automated) method of personal data processing.

Personal data collection, recording, systematization, accumulation, storage, clarification (updating, amendment), extraction, use, transfer (distribution, submission, access), depersonalization, blocking, deletion, destruction. A general description of the above methods of personal data processing is provided in Federal Law No. 152-FZ On Personal Data dated 07.27.2006.

I hereby consent to transfer (submission) by the Operator of my data to Tourism.RF Corporation JSC, Competition Jury and Expert Council members.

Validity term of the personal data subject’s consent and method of its revocation, unless otherwise established by the federal law:

This personal data processing consent shall be valid within 5 years from the time of its submission to the Operator and may be revoked by me at any time by submitting an application to the Operator in a simple written form.

The subject’s personal data is subject to storage within the time limits established by the legislation of the Russian Federation. Personal data shall be destroyed: upon achievement of the purposes of personal data processing; upon liquidation or reorganization of the Operator; based on a written request filed by the personal data subject to terminate processing of his/her personal data [The Operator shall stop processing such personal data within 3 (three) business days].

_________________________________/____________/
— _______ 20__
Appendix 11

Declaration of Project Authorship Form

Organization (Consortium Leader)
_____________________________________________________________________________________________

Full name of the Project Manager
_____________________________________________________________________________________________

Position
___________________________________________________________________________________________

Phone number
_____________________________________________________________________________________________

E-mail
___________________________________________________________________________________________

We hereby refer to the Competition Terms and Conditions with regard to the OPEN ALL-RUSSIAN
COMPETITION WITH INTERNATIONAL PARTICIPATION FOR DEVELOPMENT OF ARCHITECTURAL AND
URBAN PLANNING SOLUTIONS FOR THE FUTURE TOURIST AREA “NEW ANAPA FAMILY RESORT”
(KRASNODAR TERRITORY, ANAPA RESORT CITY).

We hereby declare that the Competition Proposal submitted by us is the result of our collaborative work and
that all documentation has been prepared personally by us or by our organization/team under our direct
control.

We hereby agree to accept the decisions of the Jury as final.

We hereby provide our consent for publication and public demonstration of our Competition Proposals
within the OPEN ALL-RUSSIAN COMPETITION WITH INTERNATIONAL PARTICIPATION FOR DEVELOPMENT
OF ARCHITECTURAL AND URBAN PLANNING SOLUTIONS FOR THE FUTURE TOURIST AREA “NEW ANAPA
FAMILY RESORT” (KRASNODAR TERRITORY, ANAPA RESORT CITY).

Date _____________________________________________________________________________________________

Signature _______________________________________________________________________________________